Standardized Crediting Framework (SCF): Article 6 Model for Energy Access Rwanda

Completeness check template for improved cookstoves

*This document provides guidance to the SCF Administrator conducting the completeness check during listing. If the Administrator has questions about the contents of the listing document submitted by the Activity Participant, they may ask for additional clarifications. Once the Administrator is satisfied that the Listing Document is complete, they will notify the Activity Participant and the Governing Body and include the proposed Activity[[1]](#footnote-2) in the SCF registry.*

*Guidance on how to complete this template is provided in the Annex. Once the completeness check template is complete, the Annex should be deleted.*

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| **Template version** | 1.0 | **Date approved** | 06/04/2023 |

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| --- | --- | --- |
| 1 | Activity title |  |
| 2 | National activity lead institution  |  |
| 3 | Activity ID# |  |
| 4 | Date of submission of listing document (DD/MM/YYYY) |  |
| 5 | Date that completeness check was finished (DD/MM/YYYY) |  |

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| --- | --- | --- | --- |
| 6 | Has the activity submission used the valid version of the listing template? | [ ]  Yes | [ ] No |
| 7 | Has relevant documentation been provided for the following listing template questions? (N/A = not applicable) |  |  |
|  | Activity start date (DD/MM/YYY) |  | ☐ Yes | ☐No |
|  | Specific sites (where relevant) | [ ]  N/A | [ ]  Yes | [ ] No |
|  | Thermal efficiency of cookstove |  | [ ]  Yes | [ ] No |
|  | Target group and baseline cooking needs |  | [ ]  Yes | [ ] No |
|  | Estimated annual emission reductions (tCO2e) |  | [ ]  Yes | [ ] No |
|  | Additional monitoring plan information (if any) | [ ]  N/A | [ ]  Yes | [ ] No |
|  | Stakeholder consultation (if required) | [ ]  N/A | [ ]  Yes | [ ] No |
|  | Comments by stakeholders (if required) | [ ]  N/A | [ ]  Yes | [ ] No |
|  | Environmental impact assessment requirements | [ ]  N/A | [ ]  Yes | [ ] No |
|  | Environmental impact assessment approval (if required) | [ ]  N/A | [ ]  Yes | [ ] No |
| 8 | Are all sections of the “General activity information” and “Activity sites/ boundary” completed?  | [ ]  Yes | [ ] No |
| 9 | Is the activity start date after 1 January 2021? | [ ]  Yes | [ ] No |
| 10 | Is the crediting period start date either the listing date or the activity start date? | [ ]  Yes | [ ] No |
| 11 | Is the geographic scope of the activity entirely within Rwanda? | [ ]  Yes | [ ] No |
| 12 | Has the activity submission used the currently valid version of the methodology? | [ ]  Yes | [ ] No |
| 13 | Does the activity submission include a description of the activity? | [ ]  Yes | [ ] No |
| 14 | Does the activity only include technologies and activity types that are within the scope of the SCF? | [ ]  Yes | [ ] No |
| 15 | Are all other eligibility conditions met? | [ ]  Yes | [ ] No |

**ANNEX: GUIDELINES FOR COMPLETENESS CHECK TEMPLATE**

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|  | **Question** | **Instructions** |
| 1 | Activity title | Copy from listing document |
| 2 | National activity lead institution  | Copy from listing document |
| 3 | Activity ID# | Copy from listing document |
| 4 | Date of submission of listing document (DD/MM/YYYY) | Copy from listing document |
| 5 | Date that completeness check was finished (DD/MM/YYYY) | Insert date when this completeness check was completed, and activity was listed |

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| --- | --- | --- |
|  | **Question** | **Instructions** |
| 6 | Has the activity submission used the valid version of the listing template? | Check against current version on website. |
| 7 | Has relevant documentation been provided by the following listing template questions been attached to the listing template? (N/A = not applicable) | Check “N/A” if documentation is not required (e.g. if stakeholder consultation occurred already under the CDM).For the remaining items, check “yes” if the Activity Participant has provided documentation that is relevant and responds to the instructions in the listing guidance. |
| 8 | Are all sections of the “General activity information” and “Activity sites/boundary” completed?  | Check “yes” if these sections are complete. |
| 9 | Is the activity start date after 1 January 2021? | Check “yes” if the start date is after 1 January 2021. |
| 10 | Is the crediting period start date either the listing date or the activity start date? | Check “yes” if the start date matches the earlier of the activity start date and listing date. |
| 11 | Is the geographic scope of the activity entirely within Rwanda? | Check “yes” if this is the case. |
| 12 | Has the activity submission used the currently valid version of the methodology? | Check against current version on website. |
| 13 | Does the activity submission include a description of the activity? | Check “yes” if the activity is adequately described, including the goals of the activity, technologies used, roll-out schedule and standards/quality control applied. |
| 14 | Does the activity only include technologies and activity types that are within the scope of the SCF? | Check “yes” is the activity only includes the technology areas included in the listing document |
| 15 | Are all other eligibility conditions met? | Check “yes” if the answers to questions 16 to 18 in the listing template are all either “yes” or “N/A” , and if the answers to questions 19 and 20 of the listing template are “no”. |

**Version history**

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| --- | --- | --- |
| Version | Date | Contents revised |
| 1.0 | DD/MM/YYYY | Initial adoption  |
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1. Activity refers to both project and program. [↑](#footnote-ref-2)